

**CITY OF ATLANTA
INVITATION TO PROPOSE
ADVERTISEMENT**

Sealed proposals for **FC-7687-04, SECURITY ACCESS CONTROL SYSTEM (“SACS”)** will be received by designated staff of the Department of Procurement (“DOP”), at 55 Trinity Avenue, City Hall South, Suite 1790, Atlanta, Georgia 30303, on **Wednesday, June 23, 2004.**

ABSOLUTELY NO PROPOSAL WILL BE ACCEPTED AFTER 1:59 P.M.

THIS PROJECT IS AN ELIGIBLE BIDDER PROJECT AS DEFINED IN §2-1443 OF THE ATLANTA CITY CODE OF ORDINANCES, AND NO PROPOSAL SHALL BE ACCEPTED UNLESS THE PROPOSAL IS SUBMITTED BY AN ELIGIBLE BIDDER AS APPROVED BY THE OFFICE OF CONTRACT COMPLIANCE.

Minimum Qualifications: The Proponent’s team shall consist of, at a minimum, Security Systems Engineering Firm, Electrical Engineering Firm, Mechanical Engineering Firm, Architectural Firm, and Contractor(s). These firms shall be licensed in the State of Georgia, City of Atlanta to design and construct electrical/electronic systems, associated mechanical and electrical systems, and associated room construction and retro-fit, by the time of the Contract.

The Proponent’s design team shall have experience in all phases of access control and automated identification systems design and implementation. The project manager shall have five (5) years experience in the design and implementation of SACS and information technology systems. The design team shall have at least one (1) individual registered as a Professional Engineer in the State of Georgia with a minimum of ten (10) years experience in the design of electrical engineering projects.

Proposals will be publicly read at 2:00 P.M., in Suite 1900, 1st Floor, City Hall South, 55 Trinity Avenue, S.W., Atlanta, Georgia.

Scope of Services: The City is seeking qualified firms to provide all labor, materials and software required for detailed technical design, systems operation, installation, data entry and importation, graphic entry and importation, testing, commissioning, documentation and warranty of a complete and operating new SACS for the Hartsfield-Jackson Atlanta International Airport to include but limited to, the system head-end, field panels, wiring, ancillary equipment, etc. and related documentation.

Proposals must be submitted on the forms provided in the bid document and shall be sealed in envelopes, clearly marked and labeled with the formal contract number (FC#), the title of the project, full name and complete address of proponent and date and time proposals are due. All proposals must be hand delivered, mailed via United States Postal Service, or delivered by courier service. No facsimile(s) will be accepted.

All forms required **NOTICE OF REQUIRED SUBMITTALS** must be included in the proposal. The proposal shall contain the full name of each person, firm or corporation and the complete address. If applicable, the proposal shall contain a proposal bond acceptable to the City, or a certified check or cashier's check in an amount not less than five percent (5%) of the amount of proposal.

Pre-proposal conference and site tour will be held on **Tuesday, May 25, 2004, at 10:00 A.M.**, at the City of Atlanta, Technical Support Campus, 1255 South Loop Road, College Park, Georgia 30337. There will be representatives from the Department of Procurement, Office of Contract Compliance and the Department of Aviation available at the conference to discuss the project and to answer any questions. Proponents are urged to attend the conference.

General instructions, plans and/or specifications for submitting proposal packages for this project will be available **Monday, May 3, 2004**, Monday through Friday 8:15 A.M. - 5:00 P.M., in the DOP's Plan Room, Suite 1900, City Hall, at a cost of \$100.00.

If you have any questions regarding this project, please direct them to Ms. Toni Darden, Contracting Officer, at (404) 330-6204, or by email at tdarden@atlantaga.gov, or Jessica Boston, Administrative Assistant, at jaboston@atlantaga.gov.

The City reserves the absolute right to reject any and all proposals and waive any technicalities at any time.

The RFP document cannot be downloaded. The RFP document must be purchased in the DOP's Plan Room.

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